

Rothley Parish Council

Health & Safety Committee – Terms of Reference

Rothley Parish Council agreed to adopt these Health & Safety Committee Terms of Reference at its meeting held on 21 November 2016 and has recorded the decision under Minute (16/145).

Rothley Parish Council will consider renewing these Terms of Reference at its Annual Parish Council meeting each year.

POWER TO DECIDE: No except as specified under ‘undertakings’ below.

POWER TO ACT: Yes but restricted to items listed under ‘undertakings’ below.

MEMBERSHIP: no less than 3 members of Council

QUORUM: 3

UNDERTAKINGS:

- a) Review annually and, where necessary, revise the Parish Council’s Health & Safety Policy for approval by the Parish Council.
- b) Provide support and advice to the Clerk on health and safety issues.
- c) Consider any reports of accidents and other health and safety incidents and agree with the Clerk any lessons to be learned and actions to be taken.
- d) Agree with the Clerk a programme of safety audits/inspections of Parish Council premises and participate in such a programme as requested by the Clerk.