



Minutes of the Parish Council Meeting held on Monday 19TH November 2018 at 7.30pm in the Lecture Room at the Rothley Centre, 12 Mountsorrel Lane, Rothley, Leicester, LE7 7PR

PRESENT: Cllrs Brettle, Ferguson, Gross, Hall, Hartshorn (Chair), Mitchell, Simons, Sutherland and Watts.

IN ATTENDANCE: Gail Newcombe – Clerk, Pamela Armstrong – Deputy Clerk, Cllr L Hadji-Nikolaou – CBC and one member of the public

18/97 APOLOGIES FOR ABSENCE AND ACCEPTANCE BY COUNCIL

No apologies for absence were received.

18/98 DECLARATIONS OF INTEREST – to receive declarations of interest to items on the agenda

Cllr Ferguson declared an interest in agenda item 14.

18/99 TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 15TH OCTOBER 2018

The minutes were confirmed as a true record and signed by the Chair Cllr Hartshorn.

18/100 POLICE REPORT (PCSO 6204 Danielle O’Flynn)

No report received.

18/101 PUBLIC PARTICIPATION – time set aside for residents to raise issues on agenda items or raise issues for future consideration

- a) Notice Board on Woodgate – when will minutes of last Parish Council meeting be publicised?

The minutes of the previous meeting are uploaded to the Website and notice board on Woodgate after they have been approved at the following Full Parish Council Meeting.

- b) When will the bridge over the Brook be built?

To be discussed at agenda item 7.

- c) Lights at War Memorial.

Not working due to damp getting in – Clerk to obtain quotation for repair.

- d) Could speed restrictions be installed outside Bradley's and Templar Way?

Concerns to be passed onto LCC Highways.

18/102 CLERKS REPORT

a) Correspondence/Updates

A request for volunteer Snow Wardens received from Leicestershire County Council – to date no residents have shown an interest in becoming a Snow Warden. Further information available from the Parish Council Office.

Future of local government in Leicestershire – update from Charnwood Borough Council – contents noted.

Consultation - Review of the Leicestershire Planning Obligations Policy Guidance. Contents noted.

CBC Consultation – Views sought on proposed changes to empty homes premium. Contents noted.

Voice in your community – CBC are offering people the chance to find out more about being a borough, town or parish councillor. Further information available at democracy@charnwood.gov.uk

Emergency support for council owned facilities – to be put on the next Building and Premises Agenda

b) LRALC/SLCC Newsletter and Round Robins – to consider and comment to content – previously circulated Content Noted.

18/103 COUNTY COUNCILLORS REPORT (Cllr Peter Osborne)

Cllr Osborne not in attendance, no report submitted.

18/104 BOROUGH COUNCILLORS REPORT (Cllrs L Hadji-Nikolaou and B Page)

Cllr Hadji-Nikolaou reported that he attended a meeting with a representative from CBC and Persimmons/Charles Church regarding the bridge over Rothley Brook to enable a safe route for children to get to school. No conclusions were made at this meeting the minutes of which to be forwarded to the Parish Council. It was suggested that continued failure on the developer's part to fulfil their legal obligations to construct the bridge could lead to legal action.

Member Grants – enormous pressure to approve Good Neighbourhood Plan and Food Bank. The application process of applying is not logical and should be reviewed for a fairer distribution of money.

18/105 PLANNING (Appendix 1)

To receive the minutes of the Planning Committee Meeting held on 14th November 2018 and approve proposed resolutions

RESOLVED: all resolutions were approved as presented.

18/106 NEIGHBOURHOOD PLAN – opportunity for informal comment on completed draft (previously circulated).

The Plan had been circulated to members to give the opportunity for further comment. Next step for Parish Council to approve.

18/107 GENERAL DATA PROTECTION REGULATIONS – to receive and approve the following policies and procedures in compliance with latest legislation:

- Data Breach Policy (Appendix 2a)
- Data Protection Policy (Appendix 2b)
- General Privacy Notice (Appendix 2c)
- Subject Access Request Policy (Appendix 2d)
- Privacy Notice Staff & Councillors (Appendix 2e)

RESOLVED: to approve all GDPR policies as listed above.

18/108 TO APPROVE MATERNITY LEAVE – Cllr Cole

RESOLVED: to approve for 6 months starting on 19th November 2018. Cllr Cole to be advised that as elections take place in May next year, she will need to submit a nomination paper to CBC if she intends to stand again, the deadline is 3rd April 2019.

18/109 TO CONSIDER AND AGREE DATES TO FLY FLAGS (Appendix 3)

- Cross Green – it was agreed to fly the Union Flag on dates designated by the Government.
- Merchant Navy Day - Red Ensign to be flown annually on 3rd September.
- Union flag to be flown permanently outside the Rothley Centre.

18/110 TO CONSIDER REQUEST FOR PARKING AT FOWKE ST PLAYING FIELD (Appendix 4)

The organisers of the 10K Run requested the use of the Fowke St car park and field. It was agreed that the car park could be used but not the grass field. 10K Run representative to be invited to attend the next Open Spaces Meeting to discuss parking issues in the village when the event takes place.

18/111 ROTHLEY SPORTS & SOCIAL CLUB – Insurance Claim

Subsidence at the Kindergarten was reported to the Parish Council. The matter has been referred to Rolls Royce who have responsibility for the building.

18/112 VILLAGE HALL – to consider request for a regular hiring on Saturday afternoons.

RESOLVED to accept the regular hiring.

18/113 FINANCIAL MATTERS

- a) To consider and approve quotations for repairs to entrances at Town Green St and Fowke Street Playing Fields

RESOLVED to accept the quote submitted by A Seward

- b) To approve schedule of payments due for month (Appendix 5)

RESOLVED to approve

- c) Income & Expenditure against budget (Appendix 6)

RESOLVED to approve

- d) Cash Book Summary (Appendix 7)

RESOLVED to approve

18/114 DATE OF NEXT MEETING – **Monday 17th December at 7:30pm**

Meeting closed at 8.15 pm

Signed:

Date: