



Dear Councillor, you are hereby summonsed to the Annual Parish Council Meeting to be held on Monday 16th May 2022 at 6.30pm at the Rothley Centre in the Lecture Room to transact the following business

Gail Newcombe
Clerk to Rothley Parish Council
9th May 2022

AGENDA

1. Election of Chair for the forthcoming council year and signing of Acceptance of Office Form
2. Apologies to receive and approve apologies for absence
3. Declarations of Interest – to receive declarations of interest related to items on the agenda
4. Election of Vice Chair for the forthcoming council year
5. Review of Council Policies and Procedures to accept the recommendations of the Policy and Finance Committee (Appendix 1)
6. Calendar of Meetings – to approve the schedule of meetings for 2022/23 (Appendix 2)
7. Review of Council's subscriptions to other bodies (Appendix 3)
8. Appointment of Council representatives to Committees and External Organisations (Appendix 4)
9. To receive and approve for signature the minutes of the Council Meeting held on Monday 19th April 2022 (Appendix 5)
10. Police Report
11. Public Participation (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chair of the meeting)
12. Clerks Report
 - a) Correspondence/Updates

b) LRALC/SLCC Newsletter and Round Robins – to consider and comment to content – previously circulated

13. Borough and County Councillors Reports, to receive reports from Borough and County Councillors

14. Planning

a) To review and comment on the applications received below:

P/22/0395/2 67 Swithland Lane, Rothley, Leicestershire, LE7 7SG

Proposed replacement of front porch and replacement of existing timber garage with 4 bay brick built garage with pitched roof forward of existing brick garage.

Extension for comments refused by CBC

P/22/0350/2 945 Loughborough Road, Rothley, Leicestershire, LE7 7NJ

Demolition of part of side extension and construction of a single storey rear extension.

P/22/0488/2 929 - 931 Loughborough Road, Rothley, Leicestershire, LE7 7NH

Proposed 2 x halo illuminated letters on rails and 1 x internally illuminated totem sign.

This application is for **information only** (not a formal consultation) as this application type is Advert Consent

P/22/0534/2 137 The Ridings, Rothley, Leicestershire, LE7 7SL

Proposed roof alterations with dormer windows on the front and rear elevations, rendered exterior walls and addition of windows and doors.

P/22/0524/2 24 - 26 Woodgate, Rothley, Leicestershire, LE7 7LJ

Advertisement consent for replacement of fascia signage and installation of vinyl graphics to windows. Installation of signboards on side elevation of property.

his application is for **information only** (not a formal consultation) as this application type is Advert Consent,

P/22/0489/2 24 - 26 Woodgate, Rothley, Leicestershire, LE7 7LJ

Alterations to shop front including replacement of doors, installation of new glazing, replacement of fascia lights with LED lights, amendments to pilaster and fascia on corner and installation of safety bollards. Erection of 1m high fence on side boundary to rear.

b) To receive update - Existing S106 monies Brookfield (Cllr Brettle/Clerk)

15. Policy & Finance

To receive the minutes of the Policy & Finance Committee Meeting held on 5th May 2022 and approve proposals (Appendix 7)

16. Rothley Bowls Club Lease – request to renew or extend

17. Open Space corner of Babington Road – to discuss license or lease of land (Cllr Mitchell)

18. To consider request from Rothley Imps F.C to hold an event at Fowke Street Playing Field

19. Financial Items for consideration

- a) To note receipt of first installment of the Precept from CBC for the sum of £99,566.00
- b) Bank Reconciliation to approve the reconciliation to 31st March (Appendix 8)
- c) To approve schedule of payments due for month (Appendix 9)
- d) Income and Expenditure report (Appendix 10)
- e) Cash Book Summary (Appendix 11)
- f) To receive the Internal Auditors Report (Appendix 12)
- g) To receive and approve the accounts for the Annual Governance Accountability Review (AGAR) for year ended 31/3/2022 to be submitted to the External Auditor (Appendix 13)
 - (i) To receive and approve section one of the Annual Governance Statement
 - (ii) To approve section two of the Annual Governance Statement, the Accounting Statements
- h) To consider and approve expenditure claim for home working Clerk and Snr Admin Officer (Appendix 14)

It is recommended that the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Section (1) and (2) of the Public Bodies (Admission to Meetings) Act 1960.

20. Confidential

- Staffing
 - (i) Admin Assistant Absence
 - (ii) Caretaker Contract
 - RSSC Lease matters – update from the Chair
 - Rothley Centre Lease matters – update from the Chair
 - Cemetery Matters – update Cllr Mitchell
- i. Date of next Meeting – Monday 20th June 2022 at 6:30pm
- Items for future agendas – (No debate or decision can be made about any items raised not on this agenda other than to decide if the matter should be a future agenda item).
- Please note, this is a public meeting, you may be filmed, recorded, and published.