



**Rothley**  
Parish Council

The Rothley Centre, 12 Mountsorrel Lane,  
Rothley, Leicester, LE7 7PR  
Tel: 0116 2374544 (option 2)  
Email: clerk@rothleyparishcouncil.org.uk

**Dear Councillor, you are hereby summonsed to a Meeting of Rothley Parish Council to be held on Monday 20<sup>th</sup> September 2021 at 6.30pm in the Templar Room at the Rothley Centre to transact the following business**

Gail Newcombe  
Clerk to Rothley Parish Council  
13<sup>th</sup> September 2021

#### **AGENDA**

1. Apologies to receive and approve apologies for absence
2. Declarations of Interest – to receive declarations of interest related to items on the agenda
3. To receive and approve for signature the minutes of the Council Meeting held on Monday 16th August 2021 (Appendix 1)
4. Police Report
5. Public Participation (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representations through the chair of the meeting)
6. Clerks Report
  - a) Correspondence/Updates
  - b) LRALC/SLCC Newsletter and Round Robins – to consider and comment to content – previously circulated
7. Borough and County Councillors Reports, to receive reports from Borough and County Councillors, if any
8. Planning
  - a) To receive the minutes of the Planning Committee Meeting held on Monday 13<sup>th</sup> September 2021 and approve proposals (Appendix 2)

To consider and respond to the following application:

**P/21/1806/2** 973 Loughborough Road, Rothley, Leicestershire, LE7 7NJ  
Proposed two storey and single storey extension to rear of dwelling, and installation of wood burning stove and flue

b) To receive updates: (Cllr Brettle)

- Existing S106 monies Brookfield

9. Rothley Centre - refurbishment update

10. Cemetery – to consider updating Memorial Application Form

11. Standing Orders – to remove regulations allowing Virtual Meetings

12. Financial Items for consideration

- a) To receive the Conclusion of Audit Report and Certificate from PKF Littlejohn for the limited assurance review for the year ending 31<sup>st</sup> March 2021 (Appendix 3)
- b) Approve Insurance Renewal Quotation for the sum of £5,964.16
- c) To approve schedule of payments due for month (Appendix 4)
- d) Income and Expenditure report (Appendix 5)
- e) Cash Book Summary (Appendix 6)

It is recommended that the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Section (1) and (2) of the Public Bodies (Admission to Meetings) Act 1960.

13. Confidential

- Lease matters – update from the Chair
- Cemetery Matters

14. Date of next Meeting - Monday 18<sup>th</sup> October 2021 at 6:30pm

Items for future agendas – (No debate or decision can be made about any items raised not on this agenda other than to decide if the matter should be a future agenda item).

Please note, this is a public meeting, you may be filmed, recorded, and published.