

016a - Rothley Parish Council Grant Awarding Application Form

Application for Grant for Voluntary Organisations Local Government Act 1972, Section 137

Please note that this application will not be considered unless it is accompanied by a copy of your constitution and latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	
2.	Name, Address and Status of Contact	
3.	Telephone Number of Contact	
4.	Email address of contact/organisation	
5.	Is the Organisation a Registered Charity?	Yes / No
6.	Amount of grant requested	£
7.	For what purpose or project is the grant requested?	
8.	What will be the total cost of the above project?	£
9.	What sum of money has already been raised towards the project if any?	£
10.	If the total cost of the project is more than the grant, how will the residue be financed?	

11.	Have you applied for a grant for the same project to another organisation? If so, which organisation and how much?	
12	Who will benefit from the project?	
13.	Any restrictions placed on who can use/access the service?	
14.	Approximately how many of those who will benefit are Rothley parishioners?	
15.	Organisation name cheques to be made payable to: -	
16.	Date when the grant is needed (grants are usually assessed by the Parish Council in November unless urgent)	
17.	Confirm you agree with the Parish Council's Equality Opportunities Policy or give details of your own policy.	

You may use a separate sheet of paper to submit any other information which you feel will support this application.

I confirm I have read and accept the requirements as detailed in the Rothley Parish Council Grant Awarding Policy

Signed..... Date.....

Please return to: The Clerk, Rothley Parish Council, The Rothley Centre 12 Mountsorrel Lane Rothley Leicester, LE7 7PR Telephone 0116 2374544. Email: clerk@rothleyparishcouncil.org.uk

CHECKLIST

All questions from 1 to 17 above answered or reason for not answering given

Copy of your constitution enclosed

Copy of your latest set of annual accounts

